



Glen B. Gainer III
State Auditor

2015 ANNUAL SEMINAR FOR COUNTY CLERKS AND DEPUTIES

June 9 – 12, 2015

Glade Springs, 255 Resort Drive, Daniels, West Virginia

Pursuant to W. Va. Code §7-7-2, State Auditor Glen B. Gainer III is pleased to extend an invitation to County Clerks and Deputies for annual in-service training at Glade Springs in Daniels, West Virginia on June 9-12, 2015.

WHO SHOULD ATTEND? - All West Virginia County Clerks, Deputies and Assistants

You can register online, mail or fax. If you would like to register online, visit our website at www.wvsao.gov. The seminar agenda and additional information will be available soon.

Seminar Registration Fee: \$225.00 (Registration will begin at 3:00 pm - June 9 in the foyer)

If you plan to bring a staff or family member who will be attending banquet functions only, please contact **Nancy Pennington** to obtain a **guest registration form** at (304) 558-2251 or nancy.pennington@wvsao.gov

Reservation Information: \$99.00/Night – The Inn, Executive Suites, Chestnut Hill, Manor House

Check In: 4:00 pm \$198.00/Night – Chestnut Hill Master Suites (2Br)

Deadline: May 24 \$297.00/Night - Oak Lane Villas (3Br) www.gladesprings.com

All rooms are subject to a 10% resort fee. You are responsible for making your own hotel reservations by calling **(877) 814-7316** and asking for the **Annual Seminar for County Clerks and Deputies Room Block**. **Press "1" to connect with a "live person" in reservations, do not press "0" when calling! This toll free number is specific to our group.** A major credit card will be required upon reserving individual rooms and a seven (7) day cancellation period applies, whereby canceling your reservation within seven (7) days of arrival will result in being charged one nights lodging at the group rate. Mention you are tax exempt! After May 24th, all rooms will be subject to availability at the prevailing room rate.

If you have any questions, contact **Karen Drain** at 304-627-2415 or email: Karen.Drain@wvsao.gov

Seminar Registration Fee: \$225.00

REGISTRATION DEADLINE: MAY 24, 2015

Mr. Mrs. Ms. _____

Title _____ **County** _____

Address _____

City/State/Zip _____

Telephone _____ **Email** _____ **@** _____

THREE WAYS TO REGISTER:

1. Online: www.wvsao.gov (Preferred Method)

2. Fax: 304-627-2417

3. Mail: State Auditor's Office
Karen Drain, Administrative Assistant
County Clerks and Deputies Seminar
200 West Main Street
Clarksburg, West Virginia 26301